**Proposal**

**Leibniz Collaborative Excellence**

[Title]

**[Acronym]**

### Applicant

**[lead Leibniz Institute]**

### Project leader

[Name]

*What type of collaborative project do you propose?*

O innovative character derives from academic breakthrough that is expected in the event of success (“high risk - high gain”)

O innovative character derives essentially from the form of collaboration and networking itself

*The detailed project proposal (according to the template provided) should not exceed a total length of 12 pages (excluding title page and bibliography). The page limit for resubmitted applications is 12.5 pages as these applications may comment on changes made in the application in the addendum. Administrative information and the financial plan are to be submitted separately via the electronic application system.*

*Please note that the reviewers will assess the individual sections A to D. Therefore, please retain the structure given below as this will facilitate the smooth processing of your application and increase transparency.*

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| A) Quality and innovativeness of the research project (weighting: 40 %) |

*Please address the following aspects:*

* *A brief introduction to the academic field*
* *Summary of the planned project, including a description of the research question and methods*
* *Work programme with milestones and work packages (you might e.g. include a Gantt chart)*
* *Rationale for the originality and innovativeness of the research project*
* *o Presentation of the synergies and academic added value resulting from the network, particularly for projects whose innovative character derives from the form of collaboration and networking itself*

*o For ‘high-risk/high-gain’ projects: Presentation of the innovation in terms of academic breakthrough, fundamental change of perspective or the provision of important stimuli for the development of a research field to be expected in the event of success, and how it will help overcome complex challenges; presentation of risk assessment and management*

* *Explanation of the research project’s relevance in terms of its contribution to solving current academic and social issues*

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| B) Quality of the network (weighting: 40 %) |

Note: CVs of the (sub-)project leaders according to the template provided are to be submitted separately via the electronic application system.

*Please address the following aspects:*

* *Presentation of the partners’/institutions’ track record in the field in question*
* *Brief CVs of the project and, if applicable, sub-project leaders including the ten most relevant publications (in one document, max. two pages)*
* *Explanation of the involvement of national and international partners and disciplines relevant to the project’s success*
* *Presentation of the participating partners’ previous collaboration*

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| C) Strategic impact of the proposed research project (weighting: 10 %) |

*Please address the following aspects:*

* *Contribution to strengthening established Leibniz topics, e.g. by showing how the planned project fits within the context of existing Leibniz Research Alliances, Leibniz ScienceCampi or Leibniz Research Networks, or its contribution to developing a new field of research*
* *Explanation of research data management*
* *Explanation how the Leibniz Equality Standards[[1]](#footnote-1) are taken into consideration during the recruitment process*
* *Explanation how the Leibniz Guidelines on Career Development[[2]](#footnote-2) are considered*
* *Contribution to developing the research locations in question*

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| D) Finances (weighting 10 %) |

Note: The finance plan is to be submitted separately via the electronic application system. You can use this section to explain the concept underlying your finance plan and any of its features.

* *Presentation of the intended use of funds in a financial plan which encompasses the direct and indirect project-related costs over the duration of the funding period, including the annual figures for personnel costs, material costs (including travel costs) and investments, and briefly justifies their necessity*
* *In case of investment costs please justify why they are essential for the project, why they cannot be covered by regular institutional funds, that the infrastructure is not already available at the institute and will primarily be used for the project.*
* *Please note that you have the option of applying for measures to promote the compatibility of care work and career. Please refer to the applicant guidelines[[3]](#footnote-3) for further instruction.*

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| **Addendum (for resubmissions only):** Summary of changes (if applicable) and reactions to reviews and SAW funding statement (maximum 0.5 pages) |

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| Bibliography (References do not count towards the page limit.) |

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| **Lay Summary (max. 100 words):** Please include a summary of your proposed research for a non-specialist audience. Try to clearly explain the research question and its societal relevance, refrain from highly technical terms and too much methodological detail. This summary will help the scientific members of the interdisciplinary decision panel SAW with expertise in disciplines not related to your proposal to acknowledge the relevance of your proposed project. We will also publish the summary on our website in case the project is funded with the goal to inform the public about the research. (The Lay Summary does not count towards the page limit, but must not be longer than 100 words.) |

1. [Leibniz Equality Standards](https://www.leibniz-gemeinschaft.de/fileadmin/user_upload/Bilder_und_Downloads/%C3%9Cber_uns/Chancengleichheit/Leibniz_Equality_Standards.pdf) [↑](#footnote-ref-1)
2. [Leibniz Guidelines on Career Development](https://www.leibniz-gemeinschaft.de/fileadmin/user_upload/Bilder_und_Downloads/%C3%9Cber_uns/Karriere/Broschuere-Leibniz-Leitlinie-Karriereentwicklung-2020_WEB.pdf) [↑](#footnote-ref-2)
3. [Applicant Guideline*s*](https://www.leibniz-gemeinschaft.de/fileadmin/user_upload/Bilder_und_Downloads/Forschung/Wettbewerb/Dokumente/Applicant_guidelines_EN_aktuell.pdf) [↑](#footnote-ref-3)